

Called to order: By Lisa Clark at 4:36 pm.

Meeting in person with hybrid option

Present: Rich Arnold, Rose Berson, Lily Barrish, Rebecca Kemp, Lisa Clark, Lois Berkowitz, Mary Paige Lang-Clouse
Via Zoom: no one

Approval of Agenda:

Motion by Rich, seconded by Rose. Motion carried. (6 yea, 0 nay).

Approval of Minutes from January 22, 2024 :

Motion by Rebecca, seconded by Rose. Motion carried. (6 yea, 0 nay).

Correspondence: Letter from Marvin Newberg regarding changes to the village of Monticello Justice Court procedure related to trespass affidavits.

Public Comment: no

Voucher approval: Motion to approve by Rich, seconded by Lily. Motion carried. (6 yea, 0 nay).
Four checks were recently added in. One check had a discrepancy that was presented as rectified.

Approval of Financials: Motion by Rose, seconded by Rebecca. Motion carried. (6 yea, 0 nay).

Bills to be Paid - specify amount and total to be addressed next meeting.
Motion by Lily, seconded by Rose. Motion carried. (6 yea, 0 nay).

Appointment of Trustee to Vacant Seat: Rohan Patrick absent.

Reports/Committees Formation:

Committees:

Programming: 1st Wednesday 4:15 pm - Rich (chair) and Rebecca.

Policy: 1st Tuesday 10 am. Lisa (chair) and Lily and Lois.

Building & Grounds: 10 am, weekday tbd - Lily (chair) and Rose - Harvey Smith comes to the meetings.

Budget & Finance - Rebecca (chair) and Lois and Lisa. Date and time to be determined. Cooper and Arias finalized audit and annual financial report. Still need to address a fiscal officer.

Personnel: Rebecca and Rose (chair) and Lisa. Discussion around whether or not the personnel committee could improve evaluations? Possibly get a sense of the culture of the building. Have a conference call with Grace to see if this is something that is doable.

Strategic Plan: meeting tbd Rich (chair) and Lois.

Rose Berson had to leave the meeting at 5:33 pm.

Youth Services - report given by Chelsea Potts submitted 2/23/24

IT - report given by Leo Torres

Monthly Statistics - nothing to discuss

Friends of the Library - attended by R. Kemp on February 13th.

Sull Cty Youth Book Festival - Sunday 5/19, 10 am to 3 pm. Assistance needed setting up and breaking down. Mary Paige is waiting for word from Aileen Gunther regarding grant, some of which will go towards the Youth Festival. Stuffies of Hope 3/19 need assistance Sewing sock monkeys.

Discussion about setting up time for photo shoot of fake grant check from Jeff Bank.

Director's Report: Pursue getting a new security camera system. Going through construction grant to get 50% of the cost paid. Mary Paige getting quote. Parking lot needs to be striped and sealed. Drug paraphernalia found in the bathroom. Discussion around whether or not they should have sharps containers. Management of blood spatter.

Executive session 5:47 pm

Motion to go to executive session Lisa, seconded Rich, (5 yea and 0 nay)

Executive session motion to end Lisa, seconded Rich 5:57 pm, (5 yea 0 nay)

Unfinished Business:

Library Advocacy Day - Albany - Wednesday, 2/7/24 - day well spent and good interaction

Reschedule Current Board Member Photo - wait until we get vacant seat filled

New Business:

Discuss new meeting time and date - keeping the same proposed schedule and need to reschedule Passover and Christmas.

R. Kemp agreed to serve at the board's Finance Officer.

Motion to approve Ehrlich for monthly Pest Control —lowest proposal for service in 2024

Motion to approve by Rich, seconded by Lily (5 yea, 0 nay)

Motion to hire part-time principal account clerk - Jennifer Polarski

Motion to approve hiring by Rich, seconded by Lily (5 yea, 0 nay)

Adjournment:

Motion to adjourn at 6:02 pm. Motion by Rebecca, seconded by Lois.

Motion carried. (5 yea, 0 nay).

Next monthly meeting: March 26th 4:30 pm.

March Reminders: Friends of the Library meeting: March 12th - Lily

Vouchers Rich

Respectfully Submitted:

Lois Berkowitz - 2/28/24